

EDUCATION CULTURE AND SPORT COMMITTEE

COMMITTEE BUSINESS

8 October, 2009

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 19.2.08 Article 6	<p><u>Review of Community Learning and Development in North Aberdeen</u></p> <p>The Committee agreed that a further detailed report be submitted to a future meeting.</p>	<p>This matter is being progressed through the development of Community Learning Hubs Report. A report is on this agenda.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	08.10.09	
2.	Area North Committee 23.9.08 Article 7	<p><u>Northfield and Cummings Park Sports Facilities</u></p> <p>Report to be submitted on 6.1.09 after extended consultation.</p>	<p>At its meeting of 6 January the Committee received a report and resolved to receive further update reports when the outcome of the funding application was known.</p> <p>As at September, 2009, the project was unsuccessful in securing 'Cashback for Communities' funding, via SportScotland and the Scottish FA. However, officers continue to seek funding towards the project, which is to upgrade 3 dilapidated tennis courts into a multi-purpose sports area. So far the project has secured £35,000 from the Fairer Scotland Fund and £5000 - £6000 from Byron Boys Club,</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)		

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			towards an approximate total of £55,000. Officers will report back to a future meeting, as progress is made.			
3.	<p>Area North Committee 18.11.08 Article 7</p> <p>Area Committee Central 19/11/08 article 6</p> <p>Area Committee South, 20.11.08 Article 4</p>	<p><u>Library Home Service Development</u></p> <p>The Heads of Culture and Learning were requested to instruct library and information services officers to investigate the feasibility of developing of the city-wide home library service in partnership with the voluntary sector and health and social care and report back to Committee, outlining project proposals; and the Committees also requested:-</p> <p>(a) that the current mobile library service to residential and sheltered housing be delivered, in the interim, by staff based at the Airyhall Library operating the current home service vehicle from July 2009 and that a further report, in line with the proposed home service partnership, be submitted to committee in June 2009; and</p> <p>(b) that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning</p>	<p>Officers are working on the detail of a report for Committee in August.</p> <p>A report was considered by the Committee on 27 August, 2009, and it was agreed, amongst other things, to implement option 2, which was to provide the home library service to people in their own homes, using library staff on a specified route and also by using branch libraries including the Central Library and in the future Community Learning hubs. It was also agreed that officers should write to the WRVS thanking them for their input.</p> <p>It is recommended that this part of the business now be removed.</p> <p>A report on the Kingswells service will be submitted in 2011.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	Early 2011	

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		the provision of a library service within the Kingswells community.				
4.	<p>Continuous Improvement 11.09.07 Article 5</p> <p>Policy & Strategy (Education) 28.04.09 Article 8</p>	<p><u>INEA2 Action Plan</u></p> <p>The Continuous Improvement Committee agreed to receive regular six-monthly reports on progress with the INEA2 Action Plan over the next two years.</p> <p>The Policy and Strategy (Education) Committee, amongst other things, requested that specific references to the Single Outcome Agreement be included in the report and requested that an update be received on GIRFEC training to a future meeting, including training undertaken to date with education and social work staff</p>	<p>The Continuous Improvement Committee on 11 March 2008 requested that the next six-monthly report investigate the possibility of a resource external to the service but not external to the Council being made available to independently verify action plans produced as a result of external inspections. The Head of PM&QA has agreed in principle that this role be taken on by his team. Consideration is currently being given to a resource, particularly given the staff difficulties within Internal Audit.</p> <p>At its meeting on 2 June, 2009 the Continuous Improvement Committee considered the 3rd progress report against the key objectives and main points for action required to address the areas for development as identified by HMle. The next INEA2 progress report, due to be submitted to the Education Committee in October 2009, will be restructured to reflect the Single Outcome Agreement and the Aberdeen Learning Strategy.</p>	Head of Service (Planning, Policy and Performance)	21.04.09	24.11.09

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			<p>An update on GIRFEC will be provided to the Committee in due course.</p> <p>The INEA2 progress report has been restructured to reflect the Learning Strategy and combined reports will be taken as part of quarterly updates, with traffic-light signposting. It is intended that a full, final report will be submitted late 2009/ early 2010 prior to the INEA2 follow-through.</p>			
5.	Continuous Improvement 09.09.08 Article 8	<p><u>Reporting School Performance Measures</u></p> <p>The Committee resolved:-</p> <p>(i) to instruct officers to implement the revised quality improvement guidance which had been developed as part of the overall quality improvement framework and ensure Education Officers provide appropriate support and challenge to schools; and</p> <p>(ii) to request that a report be brought back to the relevant Committee with information and recommendations on the performance management arrangements around the 3-18 curriculum for excellence</p>	<p>At its meeting on 9 December, 2008, the Committee resolved:-</p> <p>(i) to note that officers were still awaiting guidelines on the new reporting school performance measures from the Scottish Government;</p> <p>(Building the Curriculum5(BtC5) is anticipated to be published by the Scottish Government by July 2009 – this has been delayed and is now expected in Autumn 2009)</p> <p>(ii) to request officers to provide a due date for the finalised report to be submitted to the Committee; and</p> <p>(A report will be prepared following the publication of BtC5</p>	Head of Service (Planning, Policy and Performance)	01.09.09	08.10.09

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			<p>in July – the Assessment and Curriculum for Excellence group will review BTC5 and report to Committee in late 2009)</p> <p>(iii) to request officers to provide regular information bulletin reports on the progress with the change in reporting.</p> <p>(Arrangements for public performance reporting will be included in the above report).</p> <p>At its meeting of 27 August, 2009, the Committee agreed to receive quarterly reports, as part of the Education, Culture and Sport Performance Framework.</p>			
6.	Education and Leisure 29.08.06 Article 10	<p><u>Community Based Adult Learning Partnership - Aberdeen College</u></p> <p>That a further report be submitted on strategic priorities for ICT in Culture and Learning.</p>	<p>A progress report was included in the information bulletin of February 2007. A report on an integrated ICT Strategy for Lifelong Learning is being developed by a small officers group led by the Principal Officer (Learning Resources) within the Policy and Planning for Children and Young People's section of Strategic Leadership. This report will address planning and resource issues in ICT for lifelong learning across schools, libraries and community learning and development. The strategy</p>	Head of Service (Citywide lead for Schools)	20.02.07	08.10.09

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			<p>will inform other services but it will specifically also inform the ICT connectivity review.</p> <p>The ICT Strategy for Lifelong Learning is now included in the Learning Strategy which is currently being developed by Education, Culture and Sport. This will include all learning establishments, schools, libraries and community learning hubs. Therefore this part of the business is discharged by the report on the Learning Strategy which is on the current agenda.</p> <p>It is therefore recommended that this part of the business be removed.</p> <p>The Resources Management Committee on 5 February 2009 authorised a tendering exercise to provide a technical review of ICT connectivity for services to children and young people. The tendering exercise has now been completed and a preferred consultant identified. The consultation with stakeholders occurred during the months of April and May. On 23 May the consultants held a workshop and</p>			

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			<p>presented their draft findings and report to direct stakeholders. On 10 August the consultants will present their final report.</p> <p>A report was considered by the Finance and Resources Committee of 17 September, 2009 and it was resolved:- (i) to approve that Point-to-Multipoint Wireless be progressed as the preferred approach for education WAN connectivity; (ii) that a formal procurement exercise be undertaken to identify a preferred supplier and establish a desired network design; details of which should be reported back to a future meeting requesting permission to proceed with procurement and implementation; and (iii) to note that a further report on the subject would be presented to the Education, Culture and Sport Committee on 8 October, 2009. A report is on the current agenda.</p>			
7.	Education and Leisure 20.02.07 Article 6	<p><u>Inclusion Policy Review - Proposed Actions in Relation to Behavioural Needs</u></p> <p>That the Head of Service, Culture and Learning (South Area) report to the next meeting on the</p>	At the meeting of 10 June 2008, the Committee instructed officers to report to the next meeting. Work in progress on options for SEBN provision during August-November 2008.	Head of Service (Graham Wark)	24.04.07	27.08.09

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		implementation of the review proposals.	<p>This will be included within the review of additional support needs and reported back to the November Committee with recommendations.</p> <p>An update was included in the information bulletin of 27 August, 2009.</p>			
8.	Policy and Strategy (Education) 11.12.07 Article 4	<p><u>Quality Improvement Framework Part 1 (schools)</u></p> <p>Officers to undertake and report on an analysis of the attendance rates of looked after children, the lowest attaining 20% of pupils and those not in employment, education or training (NEET), such analysis to cover the previous three years of their education.</p>	<p>On 21 January 2009, the Committee requested a report back to its next meeting of 3 March 2009.</p> <p>A Culture and Learning Performance report covering all aspects of performance is being prepared for 9 June 2009. Detailed research linking all aspects of the lowest attaining 20% with MiDYiS data is being undertaken and is likely to be reported in November.</p> <p>The More Choices More Chances agenda now picks up this target group of pupils. The available data will be assessed with a view to reporting in November.</p>	Head of Service (Planning, Policy and Performance)	04.03.08	24.11.09
9.	Policy & Strategy (Education) 02.09.08 Article	<p><u>Schools Estates Strategy – Report on Informal Consultation on Medium Term Options</u></p>	Information on the capacity of Primary Schools in Bridge of Don will be included in the Project Report covering all schools across	Head of Service (Planning, Policy and Performance)	27.08.09	08.10.09

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	7	To instruct officers to report on the capacity of all primary schools in the Bridge of Don area to include the status of demountable units.	<p>city, as will information on demountable units will also be included.</p> <p>The Committee considered a report on 28 April, 2009, on the use of, current condition of, and the cost of the removal of demountable units at Aberdeen City Schools. The Committee agreed to note the information, pending a full report with all of the detail and requested officers to circulate to Committee members an explanatory note on the removal costs for Oldmachar 1,2 and 3, and Middleton Park. An update was included in the Information Bulletin of 6 June, 2009, which provided information on the removal costs of the demountable units in the Bridge of Don area. The update indicated that the difference in removal costs of the demountable units was due to their being of different sizes.</p> <p>A report is on the current agenda.</p>			
10.	Policy & Strategy (Education) 02.12.08 Article 4	<u>SQA Examination Results, Attendance, Exclusions and Violent Incidents in Aberdeen City Schools</u>	At the meeting of 3 March, 2009, the Committee agreed to:- endorse the strategic approach being taken, which locates Exclusions Policy and Procedures	Director of Education, Culture and Sport	08.10.09	

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		<p>The Committee resolved that in respect of reported incidents of violence against school staff that a short-life working group be established comprising one member of each political group to be chaired by Councillor Kirsty West, appropriate officers to be appointed by the Corporate Director (Lead for Culture and Learning) and appropriate teaching staff to examine the current procedures, consider areas of good practice and risk assessment and report to Committee on 9 June with recommendations to be available to schools for the academic year 2009/10.</p>	<p>within an inclusive practice approach; instruct officers to liaise with the short-life Working Group on Violent Incidents on the revised Exclusion Policy and Procedures; and instruct officers to present the revised Exclusion Policy and Procedures to the April meeting of the Committee.</p> <p>The short-life working group has met and discussed specific tasks to concentrate on over the next few months. These tasks include consistency issues; ensuring flexible support provision to children, young people and adults; and a positive behaviour policy. A progress report will be submitted to the 9 June meeting of the Committee. Further consultation with trade unions is required.</p> <p>An oral update on the 2009 SQA results was presented at Committee on 27 August, with a more in-depth analysis due to be submitted to Committee in October.</p>			
11.	Continuous Improvement 13.01.09 Article 8	<p><u>Reporting School Performance Measures</u></p> <p>The Continuous Improvement</p>	A review of the Staged Intervention approach is being undertaken as part of the short-life Working Group on Violent	Head of Service (Planning, Policy and Performance)	27.08.09	27.08.09 and 08.10.09

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		<p>Committee requested that the following item be transferred to Policy and Strategy (Education) - That officers be instructed to undertake a review of the long-term truancy staged intervention approach.</p>	<p>Incidents and work to revise the Exclusion Policy and Procedures.</p> <p>A report was submitted to Committee on 9 June, 2009, which presented Culture and Learning Performance Measures. It was agreed that a further review of measures, targets and reporting arrangements would be undertaken once the new Committee structure is in place. A performance report outlining HMIE inspections for 2008/09 was considered by the Committee on 27 August, and it was noted that a report on the inspection at Northfield Academy would be submitted to the next meeting of the Committee on 8 October, 2009.</p> <p>The format and reporting of performance is being agreed corporately in line with new Committee structures and new Directorates. It is intended that performance reports will be considered by Committee at each meeting.</p>			
12.	Policy & Strategy (Education) 03.03.09	<u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u>	A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to	Head of Service (Planning, Policy and Performance)	08.10.09	

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	Article 7	The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.	<p>implement the consultation and engagement process.</p> <p>Informal Consultation was completed on 3rd July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009. At its meeting on 27 August, 2009, the Committee received a report on the draft Learning Strategy which provided details on the consultation which had been undertaken to date.</p> <p>A report on the Learning Strategy is on the current agenda.</p>			
13.	Policy & Strategy (Education) 28.04.09 Article 6	<p><u>Interim Evaluation Report on the Reading Bus Project</u></p> <p>The Committee welcomed the achievement of and noted the progress and impact of the Aberdeen City Reading Bus Project and instructed officers to investigate and report back to Committee on 8 September, 2009, with options for developing and sustaining the work of the reading bus.</p>	A report is on the current agenda.	Head of Service (Citywide lead for Schools)	08.10.09	

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14.	Policy & Strategy (Education) 28.04.09 Article 7	<p><u>Curriculum for Excellence Implementation</u></p> <p>The Committee noted the work undertaken to date in preparation for Curriculum for Excellence and remitted to officers to produce an implementation plan and timeline for the further development and implementation of Curriculum for Excellence and to report on progress to the Committee.</p>	<p>The Committee received an update report on 9 June, 2009, and approved the timeline for continuing development during the 2009-10 academic session.</p> <p>At the meeting of the Committee of 27 August, 2009, the Committee noted that members would welcome training on the Curriculum for Excellence. An update is included in the current Information Bulletin.</p>	Head of Service (Citywide lead for Schools)	07.01.10	
15.	Policy & Strategy (Education) 09.06.09 Article 11	<p><u>Strategic Music Partnership</u></p> <p>The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	A report is on the current agenda.	Head of Service, (Citywide lead for Culture, Communities and Sport)	07.01.10	08.10.09
16.	Resources Management Committee 26/08/08 article 38	<p><u>Culture and Leisure Trust Monitoring</u></p> <p>The Corporate Director for Strategic Leadership was instructed, in conjunction with the Head of Democratic Services and the City Chamberlain to review the extent of support and guidance available to elected members operating in the role of Board Members and report back to a future meeting with recommendations.</p>	<p>A report regarding the support and guidance for elected members was considered by the Culture and Leisure Trust Monitoring Working Group on 5 October. The minutes of the meetings of the Working Group are included in the information bulletin. It is now recommended that this item be removed.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	25/11/08	24.11.09

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17.	Resources Management Committee 30/09/08 article 37	<p><u>Peacock Visual Arts Centre/ Northern Light</u></p> <p>The Committee resolved, amongst other things, to instruct officers to present final recommendations for the Council's services that will be developed within the project to a future committee.</p>	<p>A working group comprising officers from ACC and Peacock Visual Arts are currently developing proposals and this information will be reported to a future Committee, once the outcomes of the wider Union Terrace Gardens feasibility study are known.</p> <p>At its meeting on 27 August, 2009, the Committee requested that an update be included in the next information bulletin on the Peacock Visual Arts Northern Lights project, and that in the meantime clarification be sought from Directors as to which Committee this would be reported to in the new structure.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	05/02/09	
18.	Resources Management Committee 05/02/09 article 12	<p><u>Review of Branch Libraries - Budget 2009/10</u></p> <p>The Committee instructed officers to develop the concept of Community Learning Hubs, in which public libraries would be a key component with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.</p>	<p>At its meeting of 27 August, 2009, the Committee were advised that the delay in reporting back was due to the integration of the learning hubs into the wider school estates strategy. A report on the Community Learning Hubs is on the current agenda.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	16/06/09	08.10.09

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19.	Resources Management Committee 05/05/09 article 53 & 16/06/09 article 41	<u>50m Pool – Procurement of Design Team</u> At its meeting of 16/06/09, the Resources Management Committee resolved:- to request officers to report to a future Committee on the preferred construction timescale for the pool.	At its meeting of 27 August, 2009, the Committee were advised that a design team and project team had been appointed and that a detailed report would be submitted to its next meeting. A report was considered by the 50m Pool Working Group at its meeting on 17 December, but clarification and further decisions are still required. A report is now due to be considered by Council of by an Urgent Business Committee, if necessary.	Head of Service, (Citywide lead for Culture, Communities and Sport)	08.10.09	
20.	Education, Culture and Sport 27/08/09 Article 10	<u>Kaimhill School – Braeside School - 3Rs project Decant</u> At its meeting on 27 August, 2009, the Committee resolved, amongst other things to agree to the provision of school transport for all nursery and primary 1 – 7 pupils, on an exceptional basis, due to the particular circumstances of the decant proposal, which this provision to be reviewed by officers on a weekly basis with reports to the Committee each cycle.	An oral update will be provided at Committee.	Director of Education, Culture and Sport	08.10.09	
21.	Education, Culture and Sport 27/08/09	<u>Review of Sports Grant Criteria</u> The Committee resolved to approve the principal of re-aligning the criteria	A report is on the current agenda.	Head of Service, (Citywide lead for Culture, Communities and	08.10.09	

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	Article 15	for the Sports Grants against the objectives of the new sport and physical activity strategy and instructed officers to develop the detail of the criteria and report back to the Committee in October 2009.		Sport)		
22.	Corporate Policy and Performance 10.09.09	<u>Anti-Poverty Strategy</u> At its meeting on 10 September, 2009, the Corporate Policy and Performance Committee agreed to remit the draft anti poverty strategy to the other committees of the Council for consideration and comment, accompanied by the service Director's advice on action from the service to address poverty		Director of Education, Culture and Sport / Director of Housing and Environment	07.01.10	